

15 JUN 1981

STAT TO :
Deputy Chief, P&PS/OL

STAT FROM :
Chief, Systems Analysis Branch, EO/OL

SUBJECT: Cost Savings and Efficiencies

1. The following SAB initiatives have resulted in cost savings and increased efficiencies during the past 2-3 years:

- a. FARS: The major result of the complete automation of FARS is the reduction in time to process an order to DAAS from five days to one day. FARS may eliminate one position in IDSB; however, one or two positions are expected to be upgraded to reflect increased responsibilities.
- b. The Security Staff's contractor system, SECOND, enables the Security Staff to meet increasing requirements without increasing positions.
- c. A decision to implement an ADP training program in LSD eliminated an LSD budget item of \$50,000 for a minicomputer in FY80. This training will also pay off in the automation of current manual operations such as the recording of property pass information and the tracking of LSD work orders and will reduce the time required to run the CRAMS (Agency Space) project.

2. The following tasks awaiting resources may result in future savings:

- a. Redesign of Defense Logistics Supply Center (DLSC).
- b. Building Services Branch inventory system.
- c. Mail and Courier Branch document control system.
- d. Automation of the OL Registry.



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